

JOB DESCRIPTION

Title: Project & Operations Manager

(2 Year fixed contract with intention to move to permanent)

REPORTS TO: Managing Director, IoT Security Foundation

REMUNERATION: Salary commensurate with experience, healthcare, pension

RESPONSIBILITY LEVEL:

Project Management

Responsible for the IoT Security Foundation Project Leadership of the Innovate UK Funded Cyberstone Project.

The Cyberstone project is a government funded collaborative project which aims to develop novel IoT gateway architectures, built from the ground up on secure foundations that will support dynamic intrusion and anomaly detection. The security challenges will be addressed through a spectrum of prevention, detection, and treatment strategies. Our project partners are responsible for developing the technical elements and our role is to see the successful adoption of the schema with manufacturers.

- Overall responsibility for ensuring the success of Cyberstone through proficient project management and operational support
- Working with project partners and third party stakeholders to drive successful adoption of the Cyberstone schema and technical specifications.
- Liaising with manufacturers and external bodies including standards organisations.

Operations Management

- Working with the Annual Conference team to develop content, themes and agenda
- Providing operational support to the Plenary and Working Groups to support their respective planning, objectives and outputs
- Working collaboratively with a diverse set of stakeholders including industry, security experts, academia, civil servants and others

Industry visible role - representing IoT Security Foundation at meetings and events

ESSENTIAL PERSONAL QUALITIES:

- Minimum of an undergraduate Science or Engineering degree
- 5+ years industry experience
- Good grasp of cyber security and willingness to learn to level required – cyber security qualifications an advantage
- Operations/project management skills & experience
- High profile role requires natural enthusiasm and energy for all things IoT security related
- Capable of executing multiple projects and objectives simultaneously
- Strong planning & time management skills
- Excellent communicator who is comfortable making presentations, using social media and writing blogs as required
- Strong interpersonal skills – a lot of the job is building relationships and getting others to collaborate
- Must be confident, able to work autonomously